

# Line Operator

## Reports To:

The Line Operator reports directly to the Assistant Production Manager followed by the Production Manager.

## Job Overview:

The Line Operator is a full-time position responsible for supervision and maintenance of the production process, focusing particularly on lean manufacturing techniques to meet the production schedule. The Line Operator must be team-oriented and have the ability to work with other members of the production team to complete daily operations, including changeovers, tooling projects, and routine maintenance on machinery.

## Responsibilities and Duties:

The Function of the Line Operator is to:

1. Maintain a safe work environment through practicing proper PPE and housekeeping compliance
  - a. Immediately communicate unsafe conditions, acts or injuries to the Production Manager
2. Assist in tooling changeovers, line start-ups, and line shut-downs, as well as downstream equipment setup and maintenance
3. Complete shift production inventory logs and quality paperwork
4. Maintain a team-oriented mindset with fellow production team members, inspiring productivity
5. Inspect production machinery
6. Inspect produced pipe throughout the production process
  - a. Ensure consistent perforations
  - b. Conduct visual inspection of pipe formation
  - c. Conduct final inspection of finished product for uniformity
7. Make adjustments to machinery as needed
8. Adhere to RVP product sampling schedule
  - a. Coordinate with the Quality Manager
9. Practice proper forklift operation and preventive maintenance
10. Assist with Preventative Maintenance program as required
11. Meet or exceed standard production efficiencies on all production lines
  - a. Collaborate with the production team to improve production efficiencies
12. Maintain ability to operate various production lines and processes effectively
  - a. Troubleshoot process and mechanical problems
  - b. Assist Maintenance Technician with repairs and adjustments to meet production needs as required
13. Meet wired plant compliance metrics

14. Maintain and build job skills through company training programs
  - a. Earn certifications when requested or required

#### Qualifications:

- Education level: High School diploma or equivalent.
- Experience: The Line Operator should possess real world experience with mechanical operations, troubleshooting, and repair. An ability to operate heavy machinery, i.e. forklifts, in a safe, responsible manner is a must. Basic computer skills are also required in addition to excellent reading retention and competent writing skills.
- Personal Characteristics: The Line Operator will possess exemplary analytical thinking and problem-solving skills. This individual will be highly self-motivated.
- Physical Abilities: The Line Operator is expected to perform physical labor for extended periods of time. The position requires full range of body motion including twisting, bending, reaching, squatting and the ability to mount/dismount industrial equipment and vehicles quickly. The Line Operator will be able to stand and be mobile for a minimum of 8 continuous hours while using their hands, arms and legs to physically handle and transport finished goods.